

# TESDA CIRCULAR

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| <b>Subject:</b> Implementing Guidelines for the Massive Skills Training Program | Page 1 of 3<br>Number <u>35</u> , series of 2017 |                    |
| <b>Date Issued:</b> <del>ep</del><br>June 09, 2017                              | <b>Effectivity:</b><br>Immediately               | <b>Supersedes:</b> |

In the interest of service and in order to initiate disaster rehabilitation and recovery in Marawi City as a result of crisis brought by armed conflict, a Massive Skills Training Program (MSTP) for the Internally Displaced Persons (IDPs) from Marawi City is hereby adopted.

**I. Objectives**

Specifically, the MSTP intends to:

1. Provide an immediate source of livelihood to IDPs;
2. Provide psychosocial support to IDPs in aid of restoring their sense of control through provision of skills training and livelihood opportunities;
3. Reduce vulnerable workers and vulnerabilities of women, youth and people with disabilities; and
4. Contribute to the restoration of affected local economies.

**II. Qualifications/Programs Covered**

1. Only TVET Qualifications in **TESDA Circular No. 12, Series of 2017** and **TESDA Circular No. 11, series of 2017** shall be offered;
2. The **MSTP** shall be exempted from the **Tendering System**;
3. The **MSTP** shall cover the following programs:

| LIVELIHOOD/SHORT COURSES   | CONSTRUCTION-RELATED COURSES                  |
|--|---|
| COCs Leading to Bread and Pastry NC II   | Pipefitting NC II                             |
| COCs Leading to Cookery NC II  | Electrical Installation and Maintenance NC II |
| COCs Leading to Food Processing NC II  | SMAW NC I                                     |
|  | Masonry NC I                                  |
|  | Heavy Equipment Operation (HEO)               |
| <b>Other courses:</b><br>Agriculture-related<br>Livelihood/short courses based on the results of the skills profiling<br>Available in-demand courses available in TVIs |   |

4. In the absence of a price derivation, qualifications that may be identified by the Provincial Offices (POs) shall be conducted but without starter toolkits;

*Example: Heavy Equipment Operation (HEO)*

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# TESDA CIRCULAR

|   |  |                    |
|---|--|--------------------|
| <b>Subject:</b> Implementing Guidelines for the Massive Skills Training Program | Page 2 of 3<br>Number <u>35</u> , series of 2017 |                    |
| <b>Date Issued:</b> June 09, 2017   | <b>Effectivity:</b><br>Immediately               | <b>Supersedes:</b> |

### III. Target Beneficiaries

1. The target beneficiaries of this program shall be the **4,500 IDPs** in Iligan City and **900 IDPs** in Cagayan De Oro City. These beneficiaries will be identified in coordination with the concerned Local Government Units (LGUs) and National Government Agencies (NGAs); and
2. The Provincial Offices (POs) concerned shall ensure that the beneficiaries will accomplish the TESDA Barangay Skills Need Survey (BSNS) Form and the encoding of their profile/data in the Centralized Database System (T2MIS).

### IV. Assistance/Benefits

1. Each trainee shall be entitled to free training and assessment, Training Support Fund (TSF) and Starter toolkits, as follows:

| Benefits                    | Amount                               |
|-----------------------------|--------------------------------------|
| Training and Assessment Fee | Based on TWSP/STEP Schedule of Costs |
| Starter toolkits            | Based on current price derivation    |
| Training Support Fund (TSF) | Php100 per day x 40 days (maximum)   |

### V. Single Availment

Single availment only shall be allowed in this program.


### VI. Implementation Arrangements

1. TESDA through Region X shall be responsible for the implementation, evaluation and appropriate disbursement of funds for this program;
2. TESDA X and ARMM shall jointly monitor the implementation of this program and submit to SMO-CLGUS the required accomplishment reports; and
3. TESDA X and ARMM shall closely coordinate with concerned agencies for the psycho social debriefing before the start of the training program. They shall, likewise, ensure the successful implementation of this program including the post training assistance.

### VII. Program Mechanics

1. The **MSTP** shall offer livelihood/short courses, construction-related, agriculture-related, and other in-demand courses available in the area intended for the repair, reconstruction and rehabilitation of houses and community infrastructures;
2. Flexible delivery mode shall be adopted in the conduct of this program which shall include mobile training, institution-based, on-site training delivered by training institutions, local government units, TESDA organized programs or other alternative modes of training delivery best suited to the IDP beneficiaries;

# TESDA CIRCULAR

|  |                                    |  |
|--|------------------------------------|--|
| <b>Subject: Implementing Guidelines for the Massive Skills Training Program</b>  |                                    | Page 3 of 3<br>Number <u>35</u> , series of 2017 |
| <b>Date Issued:</b><br>June 09, 2017  | <b>Effectivity:</b><br>Immediately | <b>Supersedes:</b>                               |

3. The Training Induction Program (TIP) shall incorporate psychosocial support to be delivered by appropriate experts of concerned agencies; and
4. Provide post training assistance in the form of job placement support, entrepreneurship training, and market linkages to support further the beneficiaries.

## VIII. Administrative And Financial Procedures

1. TWSP Central Office allocation shall be released to TESDA X thru the issuance of Sub-ARO shall be the source of funding to cover payment under this program;
2. Payment of Training Support Fund (TSF):
  - a. The payment of TSF, computed at One Hundred Pesos (P100.00) per training day, shall be released by the concerned Provincial Offices (POs) directly to the scholars on a weekly basis;
  - b. The first payment shall be given during the Training Induction Program (TIP) covering the 1<sup>st</sup> week of training; and
  - c. Subsequent payments shall correspond to the actual number of days of attendance in the previous week.

The MSTP shall be implemented consistent with the Guidelines on Emergency Programs supported by TWSP 2017. The program implementation consistent with the Qualification Maps (QMs) submitted by ROs and approved by Director General/Secretary shall be completed before December 31, 2017.

This Circular takes effect as indicated.



**GUILING "GENE" A. MAMONDIONG**  
 Director General/Secretary